

UT Administration of Dadra and Nagar Haveli and Daman and Diu
(Police Department)
Office of the Superintendent of Police (HQ),
Police Headquarters, Dunetha,
Nani Daman, DAMAN – 396210.



PHQ/EST-I/CSS Phase-II/2011/ 19

Dated: 20 /01/2022

OFFICE MEMORANDUM

The Police Department of Dadra and Nagar Haveli and Daman and Diu has decided to frame the Recruitment Rules for the post of Skipper (Inspector) Group "B" (Non-Gazetted/ Non Ministerial), post of Boat Mechanic Group "B" (Non- Gazetted/ Non Ministerial) and post of Radio Operator, Group "C" (Non- Gazetted/ Non Ministerial).

The draft Notification along with the Schedule (Annexure-I) for proposed Recruitment Rules are attached herewith.

The said draft Recruitment Rules is hereby placed on the official website of the UT Administration inviting comments from the stakeholders within 30 days from the date of issue of this O.M. The stakeholders may give their comments in the office of the undersigned within prescribed time limit.

(Darade Sharad Bhaskar) IPS,
Superintendent of Police (HQ)
DNH & DD

Encl.:- As above.

To,

The State Information Officer, NIC, DNH & DD, Daman with request to kindly upload the same on the official website of the UT Administration for wide publicity.

Copy to: -

1. SO to DIGP, DNH & DD, Daman
2. Establishment Branch, PHQ, Daman.
3. Records Branch, PHQ, Daman.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the constitution, with Government of India, Ministry of Home Affairs, Order No.7/1/65-Estt.(A), dated 16th February, 1965 and Ministry of Home Affairs Notification No.3(4)/65-GP, dated 27th January, 1965 read with Department of Personnel and Training Notification No.39023/02/2015-Estt(B), dated 25th May, 2017 and in supersession of the existing Recruitment Rules for the posts and all other powers enabling him in this behalf, the Administrator of UT of Dadra and Nagar Haveli and Daman and Diu hereby makes the following rules relating to the recruitment of General Central Services, Groups 'B' (Non-Gazetted/Non Ministerial) post of **Skipper (Inspector)** (sanctioned under Coastal Security Phase-II) in the Police Department, Administration of Dadra and Nagar Haveli and Daman and Diu namely.

1. Short title, application and commencement :

- (i) These rules may be called the Administration of Dadra and Nagar Haveli and Daman and Diu, Group 'B' (Non-Gazetted/Non-Ministerial) posts of Skipper (Inspector) Recruitment Rules, 2022.
- (ii) These rules shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called the said schedule).
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. Number, classification and level of Pay Matrix :- The number of posts, classification and the level of pay matrix attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

Provided that, the Administrator of Dadra and Nagar Haveli and Daman and Diu may vary the number of posts in Column 2 of the said Scheduled from time to time subject to exigencies of work.

3. Method of recruitment, age limit and other qualification etc.: The methods of recruitment to the said posts, age limit, qualification and other matters connected there with shall be as specified in Columns 5 to 13 of the aforesaid schedule.

4. **Disqualification :**

No person (a) who has entered into or contracted a marriage with a person having a spouse, living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Administrator of Dadra and Nagar Haveli and Daman and Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax :**

Where the Administrator of Dadra and Nagar Haveli and Daman and Diu is of the opinion that, it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving :**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other backward Class, Ex-Servicemen and other special categories of persons in accordance with the orders issued by Central Government from time to time in this regard.

By order and in the name of the
Administrator of Dadra and Nagar Haveli and
Daman and Diu

(Jatin Goyal)
Director-cum-Deputy Secretary (Pers.)

To,

- 1) The Deputy Director, Government Printing Press, Daman with a request to publish in the Extra Ordinary Official Gazette.
- 2) The Assistant Director (OL), Official Language Department for translation in Hindi.
- 3) The D.I.O., N.I.C., Daman with a request to upload the same on the website.
- 4) The concerned file.

DRAFT RECRUITMENT RULES FOR SKIPPER (INSPECTOR) DADRA AND NAGAR HAVELI AND DAMAN AND DIU SCHEDULE

Name of Post	No. of posts	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruitment	Educational & other qualification required for direct recruits
1	2	3	4	5	6	7
SKIPPER (Inspector)	08 (2022) Subject to variation dependent on workload.	General Central Services Group 'B' (Non Ministerial / Non Gazetted) post.	Level-7 in the Pay Matrix (Rs. 44,900-1,42,400/-)	Selection	Not exceeding 30 years. Note:- Relaxable for Government servant upto 5 years in accordance with the instructions or orders issued by the Central Government. (Not exceeding 50 years in case of Ex-Serviceman i.e. re-employment) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K state, Lahaul & Spiti District and Pangi Sub-division of Himanchal Pradesh, Andaman & Nicobar Island or Lakshadweep.	(A) Essential :- 1. i) 10 th passed from recognized Board. ii) Must possess Navigational Watch Keeping Officer (NWKO) Near Coastal Voyages Certificate (NCV) OR First Class Master's Certificate of competency under the Inland Vessel Act, 1917 (1 of 1917) with 3 years experience. OR 2. Ex. Chief Petty Officer from Indian Navy with minimum 5 Years of regular Service OR Ex. Master Chief Petty Officer(MCPO)-II from Indian Navy OR Ex. Adhikari from Indian Coast Guard with minimum 5 years of regular Service OR Ex. Uttam Adhikari from Indian Coast Guard. Age should not exceed 50 years. Desirable:- Three years experience of navigation of Vessel in sea. (B) Physical :- i) Sound state of health, free from bodily defects/deformities. Vision both eye 6/6 (without glass). No colour blindness. ii) Height:- Not less than 157 cms for male and 152 cms for female. iii) Chest Measurement:- 80 cms normal minimum. The expanded chest reading should be 5 cms more than the normal chest reading (applicable for males only).

Whether age of E.O. prescribed for direct recruits will apply in the case of promotes.	Period of probation if any	Method of recruitment whether by direct recruitment of by promotion or by deputation/absorption & % of the posts to be filled by various method	In case recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a DPC exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Two Years	<p>50 % by Promotion [25% promotion from Skipper Mate (Sub-Inspector) and 25% promotion from Boat Mechanic] failing which by deputation.</p> <p>50 % by Direct recruitment / re-employment.</p>	<p>1.Promotion:-Skipper Mate (Sub-Inspector) of UT Administration Dadra & Nagar Haveli and Daman & Diu Marine Police in the Pay Matrix level 6 (Rs. 35,400-112400) with 5 (five) years regular service in the grade and undergone training of marine police OR Boat Mechanic of UT Administration Dadra & Nagar Haveli and Daman & Diu Marine Police in the Pay Matrix level 6 (Rs. 35,400-112400) with 5 (five) years regular service in the grade and undergone training of marine police.</p> <p>2.Deputation:-</p> <p>1. Officer of the Central Government (or the Central Government /State Government or Union territories) (a) (i) Holding analogous post on a regular basis in Pay Matrix Level-7 (Rs. 44,900-1,42,400) in the parent cadre or department or</p>	<p>Group "B" DSC/DPC (For considering promotion/confirmation)</p> <ol style="list-style-type: none"> 1. Advisor to Administrator, DNH and DD -Chairman 2. Finance Secretary, DNH and DD - Member 3. Secretary of concerned Department, DNH and DD -Member 4. Deputy/Joint Secretary (Pers), Daman/DNH-Member 5. Head of Office concerned, Daman/DNH-Member 6. 1 (one) additional member to be nominated by the Chairman of DSC/DPC/Screening Committee 	Not Applicable

			<p>(ii) With 05 (five) years service rendered after appointment thereto on a regular basis in the Pay Matrix Level-6 (Rs. 35,400-1,12,400) in the parent cadre or department.</p> <p>2. Possessing the educational qualifications and experience prescribed for direct recruits under Column (7).</p>		
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Director-cum-Deputy Secretary (Pers.)
DNH & DD

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the constitution, with Government of India, Ministry of Home Affairs, Order No.7/1/65-Estt.(A), dated 16th February, 1965 and Ministry of Home Affairs Notification No.3(4)/65-GP, dated 27th January, 1965 read with Department of Personnel and Training Notification No.39023/02/2015-Estt(B), dated 25th May, 2017 and in supersession of the existing Recruitment Rules for the posts and all other powers enabling him in this behalf, the Administrator of UT of Dadra and Nagar Haveli and Daman and Diu hereby makes the following rules relating to the recruitment of General Central Services, Groups 'B' (Non-Gazetted/Non Ministerial) post of **Boat Mechanic** (Sanctioned under Coastal Security Phase-II) in the Police Department, Administration of Dadra and Nagar Haveli and Daman and Diu namely.

1. Short title, application and commencement:

- (i) These rules may be called the Administration of Dadra and Nagar Haveli and Daman and Diu, Group 'B' (Non-Gazetted/Non-Ministerial) post of Boat Mechanic Recruitment Rules, 2022.
- (ii) These rules shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called the said schedule).
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. Number, classification and level of Pay Matrix:- The number of posts, classification and the level of Pay Matrix attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

Provided that, the Administrator of Dadra and Nagar Haveli and Daman and Diu may vary the number of posts in Column 2 of the said Scheduled from time to time subject to exigencies of work.

3. Method of recruitment, age limit and other qualification etc.: The methods of recruitment to the said posts, age limit, qualification and other matters connected there with shall be as specified in Columns 5 to 13 of the aforesaid schedule.

4. **Disqualification :**

No person (a) who has entered into or contracted a marriage with a person having a spouse, living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Administrator of Dadra and Nagar Haveli and Daman and Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax :**

Where the Administrator of Dadra and Nagar Haveli and Daman and Diu is of the opinion that, it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving :**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other backward Class, Ex-Servicemen and other special categories of persons in accordance with the orders issued by Central Government from time to time in this regard.

By order and in the name of the
Administrator of Dadra and Nagar Haveli and
Daman and Diu

(Jatin Goyal)
Director-cum-Deputy Secretary (Pers.)

To,

- 1) The Deputy Director, Government Printing Press, Daman with a request to publish in the Extra Ordinary Official Gazette.
- 2) The Assistant Director (OL), Official Language Department for translation in Hindi.
- 3) The D.I.O., N.I.C., Daman with a request to upload the same on the website.
- 4) The concerned file.

DRAFT RECRUITMENT RULES FOR BOAT MECHANIC DADRA AND NAGAR HAVELI AND DAMAN AND DIU SCHEDULE

Name of Post	No. of posts	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruitment	Educational & other qualification required for direct recruits
1	2	3	4	5	6	7
Boat Mechanic	08 (2022) Subject to variation dependent on workload.	General Central Services Group 'B' (Non Ministerial/Non Gazetted) post.	Level-6 in the Pay Matrix (Rs.35400-112400)	Not Applicable	Not exceeding 30 years. Note:- Relaxable for Government servant upto 5 years in accordance with the instructions or orders issued by the Central Government) (Not exceeding 50 years in case of Ex-Serviceman i.e. re-employment) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K state, Lahaul & Spiti District and Pangri Sub-division of Himanchal Pradesh, Andaman & Nicobar Island or Lakshadweep.	(A) Essential :- 1. i) 10 th passed from recognized Board. ii) Marine Engineer Officer (MEO)-Class IV (NCV) / First Class Engine Driver certificate of competency under the Inland Vessels Act 1917 (1 of 1917), OR Second Class Engine Driver Certificate of competency under Inland Vessels Act 1917 with 2 years experience. OR 2. Should have served for at least 15 years of regular service in Indian Navy with Mechanical Engineering Trade having appropriate experience of manning of boats and have held the rank of Petty Officer or above at the time of retirement OR Should have served for at least 15 years of regular service as Yantrik in the Coast Guard with Mechanical Engineering Trade having appropriate experience of repair and maintenance of Boats and have held the rank of Uttam Yantrik or above at the time of retirement. Desirable:- (i) Three years experience in repairing & maintenance of sea Vessel.

						<p>(B) Physical :-</p> <p>i) Sound state of health, free from bodily defects/deformities. Vision both eye 6/6 (without glass). No colour blindness.</p> <p>ii) <u>Height:</u> - Not less than 157 cms for male and 152 cms for female.</p> <p>iii) <u>Chest Measurement:-</u> 80 cms normal minimum. The expanded chest reading should be 5 cms more than the normal chest reading (applicable for males only).</p>
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Whether age of E.O. prescribed for direct recruits will apply in the case of promotes.	Period of probation if any	Method of recruitment whether by direct recruitment of by promotion or by deputation/absorption & % of the posts to be filled by various method	In case recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a DPC exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Two Years	100 % by direct recruitment /Re-employment/Deputation.	<p>Deputation:-</p> <p>1. Officer of the Central Government (or the Central Government /State Government or Union territories)</p> <p>(a) (i) Holding analogous post in Pay Matrix Level-6 (Rs. 35400-112400) on a regular basis in the parent cadre or department or</p> <p>(ii) With 06 (six) years service rendered after appointment thereto on a regular basis in the Pay Matrix Level-5 (Rs.29,200-92,300) in the parent cadre or department;</p> <p>2. Possessing the educational qualifications and experience prescribed for direct recruits under Column (7).</p>	<p>Group "B" DSC/DPC (For considering cases for confirmation)</p> <p>1. Advisor to Administrator, DNH and DD -Chairman</p> <p>2. Finance Secretary, DNH and DD - Member</p> <p>3. Secretary of concerned Department, DNH and DD -Member</p> <p>4. Deputy/Joint Secretary (Pers), Daman/DNH-Member</p> <p>5. Head of Office concerned, Daman/DNH-Member</p> <p>6. 1 (one) additional member to be nominated by the Chairman of DSC/DPC/Screening Committee.</p>	Not Applicable

Director-cum-Deputy Secretary (Pers.)
DNH & DD

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, read with Government of India, Ministry of Home Affairs, Order No.7/1/65-Estt.(A), dated 16th February, 1965 and Ministry of Home Affairs Notification No.3(4)/65-GP, dated 27th January, 1965 and in supersession of the existing Recruitment Rules for the posts and all other powers enabling him in this behalf, the Administrator of UT of Dadra and Nagar Haveli and Daman and Diu hereby makes the following rules relating to the recruitment of General Central Services, Groups 'C' (Non-Gazetted/Non Ministerial) post of **Radio Operator** (sanctioned under Coastal Security Phase-II) in the Police Department, Administration of Dadra and Nagar Haveli and Daman and Diu namely.

1. Short title, application and commencement:

- (i) These rules may be called the Administration of Dadra and Nagar Haveli and Daman and Diu, Group 'C' (Non-Gazetted/Non-Ministerial) posts of Radio Operator Recruitment Rules, 2022.
- (ii) These rules shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called the said schedule).
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. Number, classification and level of Pay Matrix:- The number of posts, classification and the level of pay matrix attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

Provided that, the Administrator of Dadra and Nagar Haveli and Daman and Diu may vary the number of posts in Column 2 of the said Scheduled from time to time subject to exigencies of work.

3. Method of recruitment, age limit and other qualification etc.: The methods of recruitment to the said posts, age limit, qualification and other matters connected there with shall be as specified in Columns 5 to 13 of the aforesaid schedule.

4. **Disqualification:**

No person (a) who has entered into or contracted a marriage with a person having a spouse, living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Administrator of Dadra and Nagar Haveli and Daman and Diu, May, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax :**

Where the Administrator Dadra and Nagar Haveli and Daman and Diu is of the opinion that, it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving :**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other backward Class, Ex-Servicemen and other special categories of persons in accordance with the orders issued by Central Government from time to time in this regard.

By order and in the name of the
Administrator of Dadra and Nagar Haveli and
Daman and Diu

(Jatin Goyal)
Director-cum-Deputy Secretary (Pers.)

To,

- 1) The Deputy Director, Government Printing Press, Daman with a request to publish in the Extra Ordinary Official Gazette.
- 2) The Assistant Director (OL), Official Language Department for translation in Hindi.
- 3) The D.I.O., N.I.C., Daman with a request to upload the same on the website.
- 4) The concerned file.

DRAFT RECRUITMENT RULES FOR RADIO OPERATOR (COASTAL SECURITY) DADRA AND NAGAR HAVELI AND DAMAN AND DIU SCHEDULE

Name of Post	No. of posts	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruitment	Educational & other qualification required for direct recruits
1	2	3	4	5	6	7
Radio Operator	08 (2022) Subject to variation dependent on workload.	General Central Services Group 'C' (Non Ministerial / Non Gazetted) post	Pay Matrix in Pay Level-5 (29,200-92,300)	Selection	Between 18 and 27 years. Note:- The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government. Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K state, Lahaul & Spiti District and Pangti Sub-division of Himanchal Pradesh, Andaman & Nicobar Island or Lakshadweep.	(A) Essential:- Educational Qualification: Diploma in Electronics & Communication Engineering or Diploma in Electronics & Electrical Engineering or Diploma in Telecommunication Engineering, or Diploma in Radio Technology Engineering from a recognized University /Institute. Desirable:- (i) Two years experience of operating/repairing of communication equipment fitted in Vessel. (B) Physical :- i) Sound state of health, free from bodily defects/deformities. Vision both eye 6/6 (without glass). No colour blindness. ii) Height: - Not less than 157 cms for male and 152 cms for female. iii) Chest Measurement:- 80 cms normal minimum. The expanded chest reading should be 5 cms more than the normal chest reading (applicable for males only).

Whether age of E.O. prescribed for direct recruits will apply in the case of promotes.	Period of probation if any	Method of recruitment whether by direct recruitment of by promotion or by deputation/absorption & % of the posts to be filled by various method	In case recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a DPC exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Two Years	50 % by Promotion failing which by direct recruitment/deputation and, 50 % By direct recruitment / deputation	<p><u>1. Promotion:-</u> Head Constable (Radio Telephony Operator) in Pay Matrix Level-4 (25,500-81100) with 5 (five) years of regular service in the grade and undergone training of marine police.</p> <p><u>2. Deputation:-</u></p> <p>1) Officer of the Central Government (or the Central Government /State Government or Union territories) (a) (i) Holding analogous post Pay in Matrix Level-5 (29,200-92,300) on a regular basis in the parent cadre or department or (ii) With 05 (five) years service rendered after appointment thereto on a regular basis in the Pay Matrix Level-4 (Rs. 25,500-81,100) in the parent cadre or department;</p>	<p>Group "C" DSC/DPC (For considering cases of Promotion/Confirmation)</p> <ol style="list-style-type: none"> 1. Advisor to Administrator, DNH and DD -Chairman 2. Finance Secretary, DNH and DD - Member 3. Secretary of concerned Department, DNH and DD -Member 4. Deputy/Joint Secretary (Pers), Daman/DNH-Member 5. Head of Office concerned, Daman/DNH-Member 6. 1 (one) additional member to be nominated by the Chairman of DSC/DPC/Screening Committee. 	Not Applicable

			AND b) Possessing the educational qualification and experience prescribed for direct recruits under Column (7) and work experience of at-least 2 years in wireless/communication Unit of Coast Guard/Navy/Marine Police/Other Marine Unit.		
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Director-cum-Deputy Secretary (Pers.)
DNH & DD